

First 5 California
Comprehensive Approaches to
Raising Educational Standards
(CARES) Plus
Round 2

Implementation 2013–14

Housekeeping

- Phones will be muted during First 5 California presentation.
- Presentation will include program, fiscal, and evaluation updates.
- Questions will be answered at the end of the webinar, time permitting (phones will be unmuted).
- Questions may be typed into the Comment Box and will be addressed at the end of the webinar.
- Thank you for your participation.

Program Management

This section will describe:

- o *MTPTM* roll-out
- o Forms and notifications
- o Lead Agency activities
- o Key dates
- o First 5 California's support to Lead Agencies

*MTP*TM Roll-Out

- o **August 20th** – Important deadline
 - Last day to add participants for *MTP*TM
- o Lead Agency role
 - Notify participants
 - Distribute equipment and materials (if requested)
- o CDTC and coach assignments
- o Participant's responsibilities
 - 2 hr. observation video
 - *Introduction to CLASS*TM, September completion goal

Forms and Notifications

- o Available on First 5 California and CDTC websites
- o Spanish and English
- o Standardized
 - LA – Lead Agency forms
 - P – Participant forms
 - N – Notifications, letters, and instructions for participants and Lead Agencies
 - R – RFA Application forms

Lead Agency Activities

1. Keep participant information current in CARES Plus Data System.
2. Notify participants selected for *MTPTM* and *CLASSTM* observation.
3. Distribute Dimension Guides and Product Key Codes to participants in CORE.

Lead Agency Activities

4. Send Component C Advisors to state training
 - o Four-hour regional training and two future webinars
5. Complete enrollment data by December 31 for all 2013/14 participants
 - o Reports will be available for monitoring participant progress

Key Dates in 2013

- o **August 20** – All *MTP™* participant enrollment due.
- o **September 16** – 80% of CORE, component A, and component B participants.
- o **October 1** – Data conversion to new CARES Plus Data System.
- o **October 15** – Two-hour observation from *MTP™* participants must be completed.
- o **November 15** – *CLASS™* in-person observations for selected participants must be completed.
- o **December 31** – All CARES Plus enrollment must be entered into the CARES Plus Data System.

Key Dates in 2014

- o **January 31** -- Registration for *Introduction to CLASS™* online course closes.
- o **February 28** -- *Introduction to CLASS™* online course must be completed. Access closes; no extensions.
- o **May 15** -- *CLASS™* in person observation and two-hour video for *MTP™* participants must be completed.
- o **May 31** -- *Looking at CLASSrooms* and *Kids and Smoke Don't Mix* online courses must be completed. Access to both courses close.
- o **July 31** -- All program year information must be updated in the CARES Plus Data System.

Support to Lead Agencies

First 5 California will support Lead Agencies by:

1. Coordinating CDTC and Teachstone materials and services:
 - o Dimension Guides and Product Key Codes
 - o Coaches for *MTP™*
 - o Observers for up to 300 participants receiving *CLASS™* in-person observations
 - o Distribution of Equipment and materials
 - o CARES Plus website hosted by CDTC
2. Acting as a liaison between Lead Agencies and contractors

Support to Lead Agencies

First 5 California will also support Lead Agencies by:

3. Monitoring participant status and activities
4. Providing day-to-day support, as needed, through regional assignments of CARES Plus Program Consultants
5. Offering quarterly webinars

Support to Lead Agencies

Continuing work to expand Component A options. Goal to:

- o Align options with RTT-ELC Quality Continuum Framework tools/resources and First 5 California's CSP efforts.
- o Provide guidelines that include requirements for trainers, content, and delivery.

Fiscal

This section will provide a general overview of:

- Budget revisions
- Expenditure reporting

Expenditure Reporting

- Semi-Annual

- Due January 31 and July 31

- Forms

- Fiscal and narrative

More information during specific fiscal webinar coming soon.

Budget Revision Request

- o Program Change Request
- o Revised Program Operation Budget
- o Required if budget categories vary by 15% from the approved budget
- o There are 7 categories listed on Program Operation Budget

Program Change Request

- Must be submitted when county anticipates:
 - Changes to components from the Effectiveness & Access (E&A) Plan
 - Budget category shifts of greater than 15%
 - Any subcontractor changes
 - Major staffing changes
 - Changes to local match partners
- Due 60 days prior to implementation of proposed change.
- Encourage ongoing communication.

Evaluation

This section will describe:

- Observations and Sampling
- Participant Safeguard Forms
- CARES Plus Data System Transition

Observations and Sampling

Sampling Plan

- o CORE + component A
 - o In-person observations
 - o Approximately 150 participants (CLASS™ Pre-K)
- o CORE + component B
 - o In-person observations
 - o Approximately 150 participants (CLASS™ Pre-K)
- o Component D (MTP™)
 - o Video observations
 - o Approximately 400 participants (CLASS™ Pre-K)
 - o Approximately 100 participants (CLASS™ Toddler)

Participant Safeguard Forms

CPHS approved Round 2 evaluation activities as “exempt research.”

Related forms:

- o Limitation of Data Sharing Form (P.3) (part of participant application)
- o Parent Notification of *MTP™* Videotaping (N.MTP.3)
- o Parent Notification of *CLASS™* In-Person Observation (N.OBS.3)
- o Request for Exemption from In-Person Observation Requirement (LA.2)

Form no longer used:

- o Participant's Bill of Rights for Non-Medical Research (was provisionally listed in RFA as P.2 pending CPHS review)

CARES Plus Data System

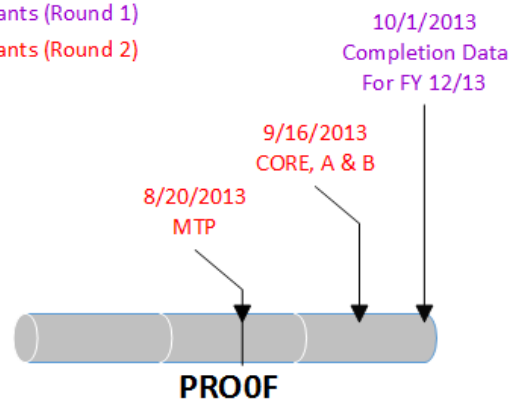
Project Overview

- o Phase 1 – Scheduled for October 2013
- o Maintain participants
 - address, education, and employment history
- o Maintain program participation
 - by county and Fiscal Year
- o Manage CLASS™ observations
 - Maintain observation status
Components A, B, & D
 - Track MTP™ equipment
- o Manage MTP™ participation
- o Produce program management reports

CARES Plus Data System Transition & Data Deadlines

12/13 Participants (Round 1)

13/14 Participants (Round 2)



Upon completion of data entry for each deadline, please send an e-mail to CARES Plus mailbox (CARESPlus@ccfc.ca.gov).

10/1/2013
Data Conversion

12/31/2013
Final Enrollment

7/31/2014
Program Completion

CARES Plus Data System

10/1/2013
Phase 1

1/1/2014
Phase 2

4/1/2014
Phase 3

7/1/2014
Phase 4

CARES Plus Data System

Transition & Data Deadlines

2012/2013 Program Participation Updates

- o Must be completed by **October 1st**
- o The program participation status must be changed to “Complete” or “Inactive”
- o CORE training, component details, & stipends
- o Refer to the [PROOF Training for Round 1 and Round 2 Counties](#)

CARES Plus Data System Transition & Data Deadlines

2013/2014 Initial Enrollment

MTP™ Participants due by **August 20th**

- o “Components Approved For” must include Component D.
- o Ages Served for Toddler or Pre-K must be ≥ 2 .
- o First 5 California will finalize the list of approved *MTP™* participants.
- o A new field will be added to PROOF to identify the participants selected for *MTP™*.
- o The Initial Enrollment Report will be modified to include the new field.

CARES Plus Data System

Transition & Data Deadlines

2013/2014 Initial Enrollment

CORE, Component A & Component B due by
September 16th

- “Components Approved For” must include CORE, Component A and/or Component B.
- First 5 California will perform the selection of participants for CLASSTM observations.
- A new field will be added to PROOF to identify the participants selected for CLASSTM.
- The initial enrollment report will be modified to include the new field.

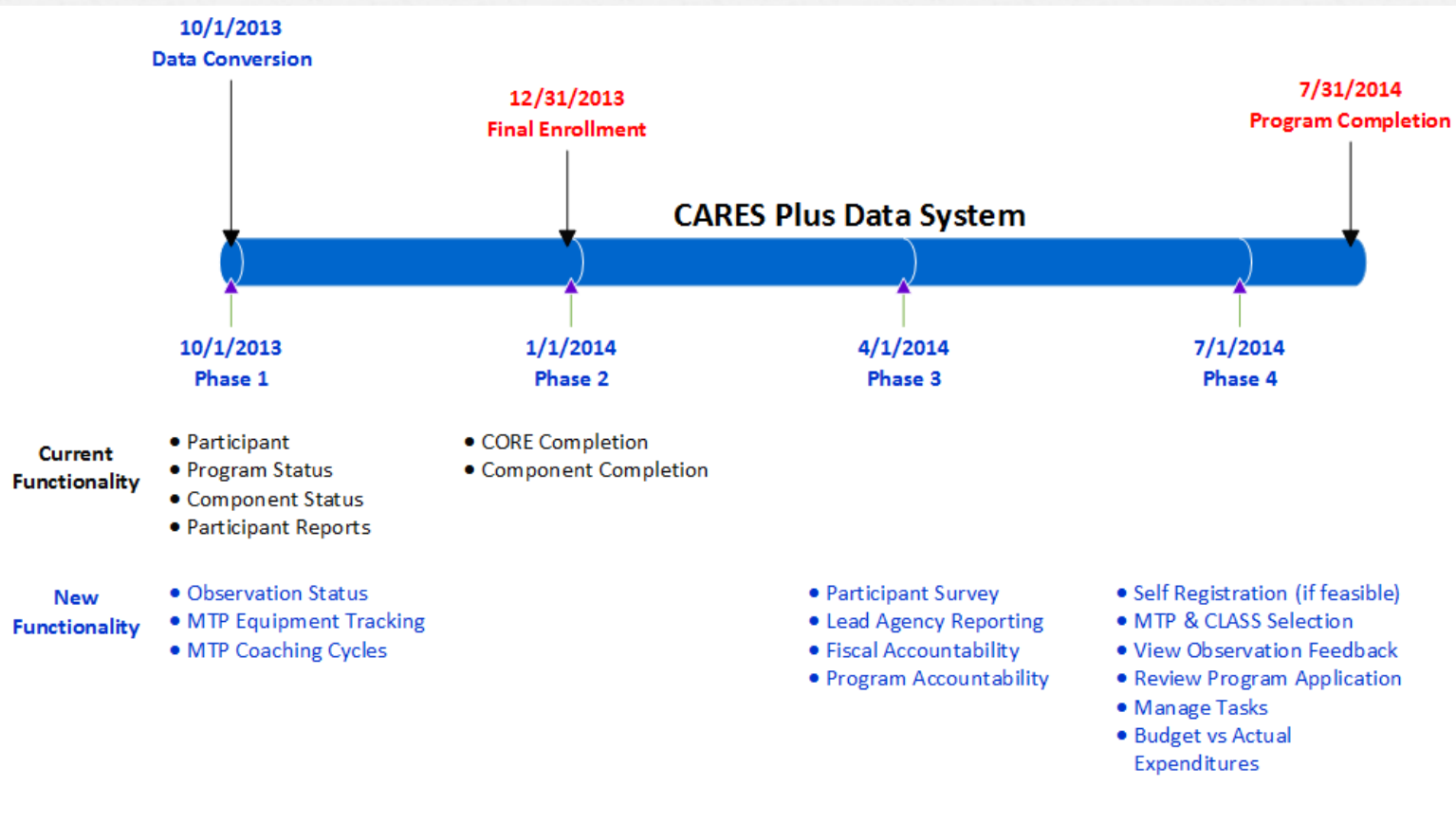
CARES Plus Data System

Transition & Data Deadlines

- o Data Conversion
 - Participant and program participation data will be converted from PROOF to the new CARES Plus Data System.
- o Monthly Updates
 - Update participant contact and program participation status on a monthly basis (as needed).
- o Final Enrollment
 - Complete the final enrollment data within the new system by 12/31/2013.
- o Program Completion
 - Complete the CORE training, component details, and stipends within the new system by 7/31/2014.

CARES Plus Data System

Project Phases



CARES Plus Data System Functionality

o Participant Level Data

- The following information will be maintained at the participant level instead of by program year.
 - Education
 - Employment History
 - CORE Training
- Data can be updated independently from the program data and will not require re-entry or copying forward each year.

CARES Plus Data System Functionality

○ CORE Training

- Participant Level
 - *Intro to CLASS™* – by age level
 - *Looking at CLASSrooms (LAC)* - by age level
 - *Kids and Smoke Don't Mix*
- Funding Source
 - CARES Plus
 - Child Signature Program (CSP)
 - Other

○ Facilities

- Ability to select from a shared list of CARES Plus/CSP Facilities when adding Work History

○ Program Participation

- Component selection & status
 - CORE – Applied For → Approved
 - Component A – Applied For → Approved
 - Component C – Applied For → Denied

CARES Plus Data System Functionality

○ Observation status

- Lead Agency can view observation status.
- CDTC can update the observation status as “Incomplete.”
- Lead Agency will need to review and update the program participation status, as needed.

○ *MTP*TM participation status

- Coach will enter information regarding each coaching cycle.
- Coach can indicate participants that are non-responsive.
- Lead Agency will need to review and update the Program Participation Status, as needed.

○ Camera tracking

- CDTC and/or Lead Agencies will update camera tracking.

CARES Plus Data System

Lead Agency Setup

- First 5 California will contact each Lead Agency to obtain the following information:
 - Program Administrators (required)
 - Advisors (optional)
- Lead Agencies will be required to submit new User Account forms
 - Automated password reset option
 - Single user login to access First 5 California's data systems

CARES Plus Region 1



Colusa
El Dorado
Merced
Modoc
Sacramento
San Benito
Shasta
Siskiyou
Stanislaus
Tehama
Tuolumne

CARES Plus Region 2



Interim:
Perla Ramos,
Analyst
or
Debi Silverman,
Education
Administrator

Alameda
Contra Costa
Lake
Marin
Napa
San Francisco
Santa Clara
Solano
Sonoma
Yolo
Yuba/Sutter

CARES Plus Region 3



Lori Gladding,
Consultant

Fresno
Inyo
Los Angeles
Madera
Mariposa
Mono/Alpine
Orange
Riverside
San Bernardino
Santa Barbara
Ventura

Contact Us

Lori Gladding: lgladding@ccfc.ca.gov or (916) 263-2054

Mary Anne Riehl-Campos: mrriehl-campos@ccfc.ca.gov or
(916) 263-1091

Perla Ramos: pramos@ccfc.ca.gov or 916-263-1093

Debi Silverman: dsilverman@ccfc.ca.gov or (916) 263-1066

Lupe Almer: lalmer@ccfc.ca.gov or (916) 263-1087

CARES Plus E-mail: caresplus@ccfc.ca.gov

Your Questions

